



2017-2018 Handbook

Welcome to Orchestra Northern Arizona (ONA) and Youth Orchestra Northern Arizona (YONA). Our orchestra serves Flagstaff and the surrounding areas by providing a place to play for amateur and professional musicians alike and by offering free performances of symphonic music for community members of all ages.

Membership: ONA is open to orchestral musicians ages 14 and above of all ability levels, pending the needs of each section and approval of the Artistic Director. The age limits for YONA are 14 to 18. There are no auditions required, although a minimal competency in your instrument is assumed. A membership fee of \$30 per semester or \$60 per year is assessed to defray costs of operation. Membership fees are payable by check, cash or PayPal to the Treasurer. Scholarships may be available upon request. Please see the Administrative Coordinator for more information. **The first semester fee must be paid by the third rehearsal. The second semester fee must be paid by the third rehearsal after the first of January.**

Management: ONA's operation is overseen by the Artistic Director/Principal Conductor (AD/PC) and the Board of Directors. The AD/PC is responsible for music programming and the placement of musicians, identifying solo and/or principal players, and conducting. The Board of Directors is responsible for fund raising, grant applications, membership recruitment, advertising, and educational outreach. Board minutes, updates, and the dates of future meetings are posted on our website. Members are always welcome and are encouraged to attend board meetings. The AD/PC is a nonvoting member of the Board.

Season: Our season runs from early fall through spring, with four concerts. YONA has one concert in the fall and one in spring. There is a joint concert of ONA/YONA in the winter. Concert times and locations are posted on the website and our Facebook page.

Mentoring: ONA understands that some of our members may be reconnecting with an instrument after a hiatus or may be fairly new to their instrument. If you would like some extra assistance please contact the AD/PC and Assistant Conductor and they will try to match you with someone who can go over the music with you. If you would like to serve as a mentor to a fellow musician please contact Personnel or your Section Leader.

Rehearsals: Rehearsals are held from 7 to 9 p.m. on Monday nights at Flagstaff High School band room. Please be in your seats and ready to play at 7 p.m. YONA rehearsals start at 5:15 and go until 6:30. It is important that everyone try to attend every rehearsal but, as a community orchestra, we understand that this is not always possible. If you know that you will not be able to attend a specific rehearsal please contact the Administrative Coordinator at the phone number given below as soon as possible. This allows us to plan rehearsals in the most efficient manner possible. Please follow basic concert etiquette during rehearsals; no gum chewing, no eating, no cell phones and no talking when the conductor is speaking. Please also remember to clean up your stand area after rehearsals and if appropriate, return your chairs and stands to the right locations.

Attendance: At each rehearsal there will be a sign-in sheet at the front of the room. Please ensure you record your attendance and indicate any rehearsals you will not be able to attend. This information is used for our Grant Applications and is not used in any other manner. You may also contact the Administrative Coordinator if you have to miss a rehearsal or there is an emergency before a concert.

Attendance is mandatory at the first rehearsal of each concert session, the last rehearsal before the concert and the dress rehearsal. If you are not able to attend any of these rehearsals your absence must be approved by the Principal Conductor. His approval will be necessary for you to play in that concert.

Concerts: Concerts will be at Flagstaff High School.

Dress Rehearsals: Generally the last rehearsal occurs two hours before the actual performance. Final dates and times will be announced prior to each concert.

Concert Protocol: Concert dress is not formal but should be neat and professional. Appropriate attire for each concert will be announced prior to those concerts. No jeans, tennis shoes clothing in bad repair will be allowed.

During performances, orchestra members should be as professional as possible and avoid doing anything that might distract the audience, i.e. talking, drinking, or slouching. Cases should be stowed out of sight of the audience when possible.

Recognition of the conductor and concert master will follow standard orchestral practice. Prior to the start of the concert, the Concert Master will come on stage. The orchestra will stand and remain standing until they signal for tuning. The orchestra will also stand for the Conductor as they enter the stage. Musicians will sit down when the Concert Master sits down.

After the performance, all member of the orchestra should remain behind and help clear the stage.

Accessibility/Discrimination Policies: ONA/YONA rehearsals and performances are accessible to those with physical disabilities according to the requirements of the ADA. If you have questions regarding accessibility or if you require additional assistance to attend ONA/YONA rehearsals and/or concerts please contact a Board Member or the ADA Liaison to the Board.

The orchestras of ONA/YONA are open to any musician regardless of race, color or creed.

Fundraising: Numerous fundraising activities are undertaken every year to not only cover the operating costs but also to continue to build our organization for the future. The various fund raising events will be shared throughout the season at rehearsals as well as through social media. Please contact any board member if you have any ideas, suggestions, or questions regarding fund raising.

Contact information: Contact information for our Artistic Director/Principal Conductor David Cripps and all Board Members is below. Please do not hesitate to contact any of us if you have any questions, concerns, or suggestions.

Welcome to Orchestra Northern Arizona and we would like wish you a musically fulfilling and fun season!



Artistic Director/Principal Conductor

David Cripps

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